



Administrative Offices
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PRIVATE VEHICLE REQUIREMENTS

The Chico Unified School District acknowledges the need for responsible private drivers to provide transportation services for numerous school activities that otherwise would not exist without private support.

A. PERSONAL USE DRIVER INSTRUCTIONS:

To ensure that private transportation services will be provided in a safe, efficient and cost effective manner, the following requirements will be met:

1. All drivers must be approved by the school or site administrator
2. The driver must be at least age 21 to drive for business purposes and age 25 if transporting students, possessing a valid California driver’s license, and have been continuously licensed for a minimum of 3 years.
3. Driver must be free of any medical condition that may affect his/her ability to operate a vehicle.
4. No alcohol or drugs will be consumed prior to, or while operating the vehicle.
5. The vehicle will be in excellent condition and repair..
6. The number of passengers shall not exceed the capacity for which the vehicle was designed.
7. No one may transport more than nine passengers plus the driver in any vehicle.
8. All occupants must wear seat belts whenever the vehicle is in motion.
9. All students who are less than 8 years of age or under 4’9” tall must be properly secured in a car seat or booster seat, that meet applicable federal motor vehicle safety standards, in the rear seat.
10. The use of cell phones, pagers, or other electronic devices while driving is prohibited.
11. No person shall smoking a pipe, cigar or cigarette in a motor vehicle at any time while connected or associated with a CSUD field trip. Health and Safety Code: 118947; Calif. Vehicle Code 12814.6
12. The driver accepts the added responsibility that comes from carrying extra individuals; therefore, will be conscientious in obeying all driving rules and regulations in accordance with federal, state and local laws. The California Supreme Court has eliminated the protection of the former California Guest Law; therefore, a guest passenger may sue his/her host owner/driver.
13. The driver must have an acceptable driving record as determined by the Chico Unified School District policy. The Chico Unified School District reserves the right to require a current H6 Motor Vehicle Report (10 year MVR) and/or accident reports for determination of driver’s eligibility.
14. Driver must have an automobile liability insurance policy and assume all responsibility for all physical damage to the vehicle. When driving a personal vehicle while on Chico Unified School District business and involved in an accident, by law your liability insurance policy is used first. The Chico Unified School District liability policy would be used only after your policy limits have been exceeded.

Minimum liability limits of insurance required are:

Bodily Injury	<u>\$100,000 each person; \$300,000 each occurrence</u>
Property Damage	<u>\$ 50,000 each occurrence</u>
Or	
Combined Single Limit	<u>\$300,000 each occurrence</u>

15. If the above conditions change and/or cannot be met, I will no longer participate as a driver until the requirements can be met.

Chico Unified School District
2014/2015 - PRIVATE VEHICLE AND DRIVER INFORMATION

B. DRIVER INFORMATION:

Driver's Child's Name(s): _____
 Teacher's Name: _____
 Driver's Name: _____
 Address: _____ Date of Birth: _____
 City: _____ State: _____ Zip: _____ Driver's License number: _____
 Telephone Number: _____ Expiration Date: _____

C. VEHICLE INFORMATION:

Owner's Name: _____ Make: _____ Year: _____
 Address: _____ License Plate Number: _____
 City: _____ State: _____ Zip: _____ Registration Expiration: _____
 Seating Capacity: _____ Number of Seat Belts: _____ Number of Booster/Child Restraint Seats, if applicable: _____

D. DRIVING RECORD

Have you had a valid California Driver's License during the past 3 years?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Based on the Driving Record Table below, does your driving record meet the criteria of an "Acceptable Driver"?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Minor Violations (within past 3 Years) include any moving violation that is not a major/serious violation as shown in this Table. *(Examples of minor violations include, but are not limited to speeding, failure to yield, illegal passing, stop sign/light violation, improper turn, following too close, and any other moving violation where DMV points are assessed)*

Number of Minor Violation Within Last 3 years	Number of At-Fault Accidents Within Last 3 Years			
	0	1	2	3 or more
0	Acceptable	Acceptable	Borderline	Unacceptable
1	Acceptable	Acceptable	Borderline	Unacceptable
2	Acceptable	Borderline	Unacceptable	Unacceptable
3 or more	Unacceptable	Unacceptable	Unacceptable	Unacceptable

License Suspension or Revocation (within past 3 years)	Unacceptable
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<p>Major/Serious Violation (within past 5 years)</p> <ul style="list-style-type: none"> Failure to stop in the event of an accident (Hit and Run) Driving under the influence of alcohol or drugs or with open container Refusing to take a substance/chemical test More than one dismissal of a conviction relating to control substances Reckless/Careless Driving Homicide or Manslaughter or using vehicle in connection with a felony Evading a Peace Officer or resisting arrest Driving the wrong way or in the incorrect lane on a divided highway Driving in excess of 100mph Racing/Speed Contest Passing a stopped school bus 	Unacceptable
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E. INSURANCE INFORMATION FOR VEHICLE LISTED:

Insurance Company: _____

Policy Number: _____ Expiration Date: _____

Bodily Injury Limit \$ _____ each person and \$ _____ each occurrence

Property Damage Limit \$ _____ each occurrence

-OR-

Bodily Injury and Property Damage Liability, Combined Single Limit \$ _____ each occurrence.

F. ATTACH:

1. Copy of Driver's License
2. Copy of Current Auto Insurance Accord or Declaration

G. DRIVER ACKNOWLEDGEMENT

I certify the above information is correct and agree to advise the Chico Unified School District or Shasta, in writing, of any changes in the above information. I have read and understand the Personal Use Driver Instructions.

Print Driver's Name: _____

Driver's Signature: _____

Date: _____

H. ACKNOWLEDGEMENT BY REGISTERED OWNER:

As the registered owner, I certify the above insurance information is correct. I understand I must have liability insurance coverage in force and agree to advise the Chico Unified School District or Shasta, in writing, of any changes in the above information. I further certify that to the best of my knowledge, the above vehicle is mechanically safe. If an accident occurs, my auto liability policy is primary and used first for losses or claim for damage. The Chico Unified School District does not cover, nor is it responsible for, comprehensive and collision (physical damage) coverage to my vehicle.

Print Registered Owner Name: _____

Owner's or Authorized Representative Signature: _____

Authorized Driver's Name (if different from owner): _____

Date: _____

For Office Use Only:

Approved Driver and Vehicle: _____

Principal/Designee Signature

Date: _____